



COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH
HUMAN RESOURCE DEVELOPMENT GROUP
CSIR COMPLEX, OPP INSTITUTE OF HOTEL MANAGEMENT
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**Symposia Grant Scheme for Organising Scientific Events (Symposia/
Seminars / Conferences/ workshops, etc. within India**

MAIN APPLICATION - (TO BE FILLED IN BY THE ORGANIZERS)

1. a) Name of the Organization under whose auspices, the Scientific Event is proposed to be organised: : _____

b) Nature of the organization (Pl tick mark \checkmark):

S. No.	Institution/scientific organization	Mark \checkmark
i.	Govt. Organization	
ii.	Central University	
iii.	State University	
iv.	Deemed University	
v.	State Govt College	
vi.	Private College	
vii.	Autonomous Body	
viii.	Research Institute	
ix.	Professional Body	
x.	Registered Society	
xi.	Public Sector Undertaking	
xii.	Others (Pl Specify) _____	

2. a) Full title of the Event: _____

b) Major discipline the Scientific Event Falls under (Pl tick mark \checkmark as applicable):

- Chemical Sciences Life Sciences Engineering Mathematical Sciences
 Physical Sciences Earth Environment, Ocean and Atmospheric Sciences Medical
 Sciences Multi-disciplinary IT/ITES/Information Sciences

c) Venue of the Event: Address : _____
City _____ State _____ Pin _____

d)

Date of the Event (DD/MM/YY): From ___/___/20__ to ___/___/20__

e) Organizers (Name and affiliation)

Chairperson : _____

Organizing Secretary: _____

f) Complete Address of the **contact person for all Communications:**

Name: Dr/Ms/Mr _____ MALE FEMALE
 Designation: _____
 Department(if any): _____
 Name of the Institute/Society: _____
 Address _____

 City _____ State _____ Pin _____
 Contact no with STD code _____ Mobile _____ e-mail _____

3. When was an activity on the similar topic organized by you last: _____

4. a) Main theme of the Scientific Activity (Attach separate sheet, if required):

b) Details on the scientific program and technical sessions (Attach separate sheet, if required)

5. a) Relevance in the national context (Attach separate sheet, if required):

b) How will the activity help in the promotion of science (Attach separate sheet, if required)

6. a) Indicate which of the CSIR laboratories/institutions are engaged in the main theme of the scientific activity:

	Name of the CSIR Laboratory	Theme Area/Technical Session
i.		
:		

b) Indicate if any CSIR Scientists are expected to participate:

	Name of the scientist	Laboratory/Institution
i.		
:		

7. Authority letter from organization permitting Organizers to hold the Event enclosed? Yes/No.

8. a) Details of Participation:

Total delegates		Young Scientists	
National	_____ Nos	Ph.D.Students/ Res. fellows	_____ Nos
International	_____ Nos	Post Docs	_____ Nos

b) Principal speakers (Keynote/Plenary and Invited)

S.No.	Name	Institution
i.		
ii.		
iii.		

9. Details of Young Scientist sessions, if any Oral Poster (Tick as applicable):

10. Indicate How many delegates will be offered support (Approx. Nos.):

Travel Registration Local Hospitality

11. **Anticipated expenditure under the following heads:**

S No.		Amount (Rs)
i.	Travel support a. Senior scientists: b. Young Scientists :	
ii.	Registration Fee Waiver a. Senior scientists: b. Young Scientists :	
iii.	Promotion (<i>web site, brochures, stationary, proceedings</i>)	
iv.	Secretarial assistance	
v.	Local Hospitality	
vi.	Venue Charges	
	TOTAL	

12. **Anticipated income:**

S No	Details	Amount (Rs)
i.	Registration fee	
ii.	Scientific Exhibition	
iii.	Grant from the organizing society/Institution/ organisation	
iv.	Sponsorship	
v.	Any other Source	
	TOTAL	

13. **Estimated Head-wise Grant requested from CSIR:**

S. No.	Budget Head	Amount (Rs)
i	Travel expenses for a. Senior scientists: b. Young Scientists :	
ii	Registration Fee Waiver a. Senior scientists: b. Young Scientists :	
iii	Promotion (<i>web site, brochures, Stationery, proceedings</i>)	
iv	Secretarial assistance	
v	Local Hospitality	
vi	Venue Charges	
	TOTAL	

14. Details of other R&D Organizations/agencies approached for sponsoring the proposed activity:

S. No.	Name of the agency/ R&D organization	Grant requested	Grant received	Grant expected
i.				
ii.				
iii.				

15. a) Have you received any grant from CSIR during the last 3 years. If yes, give details:

S. No.	Amount (Rs)	CSIR Grant No	Conference Title and period	Whether audited statement of expenditure/UC has been submitted?
i.				
ii.				

b) Copy of the audited statement of expenditure/utilization certificate of the **LAST GRANT RECEIVED FROM THE CSIR** must be enclosed. **(Current application will be considered only if the above documents on all previous grants have been received by the CSIR HRDG)**

16. State the name of the Authority (Director, registrar, Dean or any other designated authority) of society/Institution/organization to whom the grant can be released. **(Please note that the grant cannot be released to an individual's account):** _____

17. Any other information, which you may like to add:

In not more than 200 words

We further declare that the information furnished above is correct and that we have submitted all UCs/Audited statement of expenditure for the support availed from CSIR under this Scheme in the past.

18. Signatures with Seal:

Organising Secretary:

Chairperson of Organising Committee

Head of the Institution / Organisation

Signature _____

Signature _____

Signature _____

Name : _____

Name : _____

Name _____

Mob No. _____

Mob _____

Mob No. _____

Email _____

Email ID _____

Email ID _____

Seal / Stamp

Seal / Stamp

Seal / Stamp